

**City of Cody
Contractors' Board
Thursday, December 19, 2013**

A regular meeting of the City of Cody Contractors' Board was held in the Ivy Board Room of the 8th Street Restaurant in Cody, Wyoming on Thursday, December 19, 2013 at 12:00 PM.

Present: Chairman Roy Holm; Vice Chairman Kim Nelson; Gene Kelly; Paul Sandbak; Merle Nielsen; Gerald Stroh; Councilman Donny Anderson; Bryan Rieter, Building Inspector; Utana Dye, Certified Engineering Technician II;
Absent: Morgan Lee; Tom Quick;

Chairman Roy Holm called the meeting to order at 12:01 PM.

Gerald Stroh made a motion seconded by Gene Kelly to approve the agenda and the minutes of the November 21, 2013 regular meeting. Vote was unanimous, motion carried.

An interview was conducted with Janna Ives of Alotta Construction LLC. Kim Nelson made a motion seconded by Paul Sandbak to approve Allotta Construction LLC for a Class A General Contractor license. Vote was unanimous, motion carried.

Consideration of Class B licensing of Cory Reistad of Studio AV Inc. Following discussion of the matter, Gerald Stroh made a motion second by Gene Kelly to approve Studio AV Inc. for a Class B 2014 Low Voltage Electrical Contractor license.

Consideration of Class C licensing applications by American Exteriors, LLC., CWP Enterprises dba Campbell's Siding, and Advanced Fire Protection. Following discussion of the applications, Kim Nelson made a motion seconded by Gene Kelly to approve the Class C license applications. Vote on the motion was unanimous, motion carried.

Licensing of General Framing Contractors. General Framing Contractors are currently listed as a Class A Contractor. Bryan Reiter asked the Board if they felt it would be in the best interest to lower the classification to a Class C when the Framing contractor is only doing framing and sheathing, and is working under a general contractor. The board directed Scott to re-write the ordinance to show the classification change.

Kim Nelson made a motion seconded by Gene Kelly to recommend for Scott King to re-write the ordinance for the reclassification of Framing Contractors from a Class A Contractor to a Class C Contractor as long as there is language in the ordinance that states that they are a subcontractor for only framing and sheeting. Vote on the motion was unanimous, motion carried.

Discussion Items:

1. Current and pending jobs within the city were discussed. Good2Go Project-The Car Wash and liquor Store has been demolished.
2. Accessory Buildings. There was discussion about an accessory building that blew over at the Lockhart Inn onto the neighboring property. Bryan asked the board what their thoughts were about having all accessory building anchored. The board felt that if the building does not have a permanent foundation then it should be anchored. They directed Bryan to have Scott consider how a re-write of the current ordinance could better address anchoring of all accessory buildings.
3. Bryan discussed a phone call from an Arizona painter that asked if the City of Cody required painters to be licensed. Bryan asked the board if they thought it would be in the best interest of the city to have painting contractors licensed. The licensing would help assure the painter had insurance coverage. General discussion ensued. If a painter was subcontracted to a general contractor, it was likely the general would require proof of insurance. An independent painting contractor may not be required to provide proof of insurance. The board's general consensus was to have Painting Contractors that are not covered by a General Contractor to get a business license similar to the City of Powell.
4. The November building permit summary was reviewed.
5. Utana mentioned to the board that the Community Development office will no longer be taking payments in their department. They will be processing the permits but will not be taking the payments. All payments will need to be made in the Administrative Service office.
6. Utana mention to the board that the next board meeting will be held at the Best Western Ivy. The Council and Administrator are considering what will be the best venue for future meetings. The Council should have a decision on the matter before the next meeting.

There being no further business to come before the board, Gene Kelly made a motion seconded by Kim Nelson to adjourn the meeting. Vote was unanimous, motion carried. Chairperson Roy Holm adjourned the meeting at 1:15 PM.

Utana Dye
Certified Engineering Technician II