

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, December 22, 2015

A regular meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, December 22, 2015 at 12:00 PM

Present: Justin Lundvall-Chairperson; Justin Ness; Curt Dansie; Buzzy Hassrick; Mark Musser; Reese Graham; Sandee Kitchen, Assistant City Attorney; Steve Miller, Council Liaison; Todd Stowell, City Planner; Lynn Stutzman, Engineering Administrative Asst.

Chairperson Justin Lundvall called the meeting to order at 12:00 PM, followed by the pledge of allegiance.

Justin Ness made a motion, seconded by Buzzy Hassrick, to approve the agenda. Vote on the motion was unanimous, motion carried.

Buzzy Hassrick made a motion, seconded by Curt Dansie, to approve the minutes for the November 10, 2015 meeting with modifications. Vote on the motion was unanimous, motion carried.

Justin Ness made a motion, seconded by Buzzy Hassrick, to approve the minutes for the November 24, 2015 meeting with modifications. Vote on the motion was unanimous, motion carried.

Brad Payne joined the meeting at 12:03 p.m.

NEW BUSINESS:

Todd Stowell presented the Sign Review for the new sign at West Park Hospital, located at 707 Sheridan Avenue.

Buzzy Hassrick made a motion, seconded by Reese Graham, to approve the Sign Review for the new sign at West Park Hospital, located at 707 Sheridan Avenue. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the Architectural and Landscaping Review for the façade modification to the building located at 1508 Stampede Avenue for Nielsen & Associates, Inc.

Justin Ness made a motion, seconded by Buzzy Hassrick, to approve the site plan for Architectural and Landscaping Review for the façade modification to the building located at 1508 Stampede Avenue for Nielsen & Associates, Inc. contingent upon the property owner obtaining an encroachment license for the improvements in the Stampede Avenue right-of-way; and on the condition that the trellis lighting be done in a way that does not create glare impacts to drivers on Stampede Avenue. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the site plan and architectural review for four (4) shelters at Cody Laboratories located at 601 Yellowstone Avenue.

The applicant clarified the height of the shelters to be no more than 16'. (Later confirmed to be 15'.)

Buzzy Hassrick made a motion, seconded by Curt Dansie to approve the site plan and architectural review for four (4) shelters at Cody Laboratories located at 601 Yellowstone Avenue with the color of the shelters to blend with the existing building. Vote on the motion was unanimous, motion carried.

Todd Stowell presented the site plan and architectural review for the Super 8 Hotel ADA entrance, canopy, and new roof located at 730 Yellowstone Avenue.

Justin Ness made a motion, seconded by Reese Graham to approve the site plan and architectural the site plan and architectural review for the Super 8 Hotel ADA entrance, canopy, and new roof located at 730 Yellowstone Avenue. Justin Ness made a motion, seconded by Reese Graham, with the following recommendations:

- 1) The ADA parking spaces being modified to meet dimensional requirements (Provide two ADA spaces with the loading area between, the access route across the front of the south stall, and parking block);
- 2) Slope information being provided for the ADA improvements, for review and approval by staff prior to issuance of a building permit; and,
- 3) Required ADA signage and pavement markings being added.

Vote on the motion was unanimous, motion carried.

Justin Ness made a motion, seconded by Buzzy Hassrick, to remove from the table the Special Exemption Request for Yellowstone Gift Shop signs located at 1237 Sheridan Avenue. Vote on the motion was unanimous, motion carried.

Todd Stowell presented on the continuation of the Special Exemption Request for Yellowstone Gift Shop signs located at 1237 Sheridan Avenue.

Colin Simpson provided comments to the board.

Joe Stringari provided comments to the board.

Justin Ness made a motion, seconded by Reese Graham, to table the Special Exemption Request for Yellowstone Gift Shop signs located at 1237 Sheridan Avenue until the first Planning and Zoning meeting in November 2016 or until Applicant brings a new sign plan to the Board. Vote on the motion was unanimous, motion carried.

P&Z Board Matters: Justin Ness thanked Justin Lundvall and Mark Musser for their service on the board.

Council Update: Steve Miller thanked Justin Lundvall and Mark Musser for their service on the board and wished all a Merry Christmas.

Staff Items: City Planner, Todd Stowell informed the board of minor changes to the plans for the Union Wireless facilities on top of the Rec Center. Also, how staff has addressed the Midway Motors vehicle storage issue on the Rick Cook property on Big Horn Avenue.

Mark Musser made a motion, seconded by Curt Dansie, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the board, Chairperson Lundvall adjourned the meeting at 12:59 PM.

Lynn Stutzman
Engineering Administrative Assistant