

City of Cody
Council Proceedings
Thursday, March 15, 2012

A special meeting of the Cody City Council was held in City Council Chambers at City Hall in Cody, Wyoming on Thursday, March 15, 2012 at 4:15 p.m.

Present: Mayor Nancy Tia Brown, Council Members Steve Miller, Donny Anderson, Charles Cloud, Jerry Fritz and Bryan Edwards, City Attorney, Scott Kolpitke, and Administrative Services Officer, Cindy Baker

Absent: City Administrator, Jenni Rosencranse

Mayor Brown called the meeting to order at 4:16 p.m.

The Governing Body discussed the special funding interview process and whether the Council felt it was a necessary to interview each applicant, as well as, if any applicant had requested an interview or if they should look at the new applicants or ones who have not brought a request to the Council in sometime. It was determined they would interview Yellowstone County Assistance Network, Yellowstone Receptions Foundation, Park County Animal Shelter, Wyoming Senior Citizens Inc., CASA of the 5th Judicial District and Olive Glenn Golf and Country Club. Council was directed to review the applications and get back with staff as to any other applicants they may want to interview. Staff will work with Council to set up those interviews.

Leslie Brumage, Finance Officer requested the Council appoint members to a committee to discuss the development of a new Purchasing Policy in reference to purchasing in general and purchasing locally. Council Members Cloud, Fritz and Wolz were appointed to this committee.

Leslie Brumage, Finance Officer, brought two draft ordinances in regards to "Payment of Bills" and "Utility Deposit" both issues were discussed at the Council Retreat in January. The Governing Body discussed the residential deposit and allowing \$150.00 be paid at the time of application and the remaining \$50.00 the next month. In reference to the additional deposit required if receiving three or more shut off notices in a 12-month period and who does not already have a deposit shall be required to pay a deposit of \$300.00 for residential account or \$1,000 for commercial account in order to continue receiving utility services. Residential customers may pay this deposit in up to two monthly installments of \$150 each. Commercial customers must pay this deposit in full. Customers with existing deposits who are sent 3 or more shut off notices in a 12-month period shall pay an amount sufficient enough to increase the deposit total on the account to \$300 for residential customers per account or \$1000 for commercial customers per account. Residential customers may pay this deposit in two equal monthly installments if the existing deposit on the account is less than \$200. Commercial customers must pay this deposit in full. Staff has directions in revising these draft ordinances and will bring to the Council in April for first reading.

Steve Payne, Public Works Director, reminded the Council of the approved expenditures in FY 11-12 for improvements to the Bob Moore Parking Lot, along with some improvements the Lions Club would like to see in this location. The Lions are willing to pay the City \$5000.00 to assist in this project. During discussion, staff mentioned possible avenues for the additional funding requirement of approximately \$2,000. Council also indicated this could come out of the contingency fund if necessary. Staff was given direction on how to proceed. No other action was taken.

Discussion was held by the Governing Body on the parking at Paul Stock Aquatic Center & Recreation in what is considered the Drop-Off Zone. The Traffic Committee met on March 7, 2012 and recommended to the Council add an additional sign within the drop-off area clearly identifying the area as a drop-off zone with no parking allowed and further paint the curb and gutter not currently painted orange with red paint. Additionally, it was recommended that there be designated parking stalls in the parking lot for 15 minute parking. Such stalls to be up to six in number. Staff was given direction to proceed as recommended by the Traffic Committee. No other action was taken.

Jenni Rosencranse, City Administrator informed the Governing Body on the driving criteria that has been adopted by the Wyoming Assessment Risk Management, this is the City's property insurance carrier. She went over the policy and presented the Governing Body as to the direction the City would like to take in reference to this policy and revising the City's personnel policy to address the driving criteria and how the City would address violations in reference to this driving policy. Staff was given direction on how to proceed. No action was taken.

The Governing Body discussed the agenda for March 20, 2012 Council Meeting. No action was taken.

Council Member Miller made a motion seconded by Council Member Edwards to enter into an Executive Session to discuss a personnel matter pursuant to Wyoming State Statute 16-4-405 at 6:50 p.m. Motion carried. Council Member Miller made a motion seconded by Council Member Edwards to exit the Executive Session at 7:04 p.m. Motion carried. Staff was directed to move forward with filling a vacancy in the Solid Waste Division. No other action was taken.

There being no further discussion, the meeting adjourned at 7:07 p.m.

Cynthia Baker
Administrative Services Officer

Nancy Tia Brown
Mayor