

**City of Cody  
Contractor's Board  
Thursday, November 17, 2011**

A regular meeting of the City of Cody Contractor's Board was held at the Holiday Inn Board Room in Cody, Wyoming on Thursday, November 17, 2011 at 12:00 p.m.

Present: Chairman Merle Nielson; Vice Chairman Gene Kelly; Councilman Charles Cloud; Harold Lee; Paul Sandbak; Tom Quick; Kim Nelson; Steve Payne, Public Works Director; Jolene Osborne, Engineering Administrative Assistant;

Absent: Scott King, Building Official; Gerald Stroh; Roy Holm;

Chairman Merle Nielson called the meeting to order at 12:10 p.m.

Gene Kelly made a motion seconded by Kim Nelson to approve the minutes of the August 25, 2011 regular meeting.

Vote was unanimous, motion carried.

Gene Kelly made a motion seconded by Charles Cloud to approve the following applicants for a Class B Limited Contractor's Licenses:

1. Beartooth Ironworks, Inc.
2. Lippincott Construction Group, LLC

Vote was unanimous, motion carried.

Discussion Items:

1. The board discussed Municipal Code Section 9-3-7 in regard to the exclusion of contractors working for the city from the requirement for a city license.

Steve Payne presented the City's position and requested input from the Contractor's Board. The city does not currently require a city contracting license for contractors working on city projects. The city employs a Professional Engineer and all projects are permitted and inspected by a certified Building Official. All electrical, plumbing and HVAC work is contracted to licensed contractors. All city projects are bonded and insured. As these are also functions of the city licensing procedure, it may be a duplicated bureaucratic process if city a license is also required.

Paul Sandbak stated that the City should be prepared to receive criticism from the contracting community in regards to this issue if the current code is not changed. Tom Quick spoke to the inconsistency of the city requiring a license from others while using unlicensed contractors. Merle Nielson stated that the city's use of unlicensed contractors increases the difficulty of enforcing licensing requirements on the hospital, the Irma and other larger organizations who wish to use their own employees for similar projects. Gene Kelly was in agreement. Hal Lee stated that if the city requires other businesses to use licensed contractors, it should be required to use licensed contractors as well. Kim Nelson spoke about his review of city projects and how they are bid, oversaw and inspected. Charles Cloud spoke to the additional cost that would fall to the city and ultimately taxpayers if more requirements were added to contractors working for the city.

The board was in agreement that city water, waste water and electric utility work were projects that were still in the scope of the city. The board recommended that in the instance when a general contractor is required

(storage buildings, facilities additions, etc), the city uses licensed contractors. The board requested staff draft an ordinance change for the boards review, approval and recommendation to Council that would require the city use licensed contractors except in the case of utility projects.

2. The third and final reading of the building code will be read at the next Council meeting. Board members have not received additional public comment in this regard.
3. Board members expressed their appreciation for the work of the building official and his input on many projects throughout the city.

There being no further business to come before the Contractor's Board, Merle Nelson adjourned the meeting at 1:14 pm.

Vote was unanimous, motion carried.

Respectfully Submitted,

Jolene Y. Osborne  
Engineering Administrative Assistant