

**City of Cody
Contractor's Board
Thursday, July 28, 2011**

A regular meeting of the City of Cody Contractor's Board was held at the Holiday Inn Board Room in Cody, Wyoming on Thursday, July 28, 2011 at 12:00 p.m.

Present: Chairman Merle Nielson; Councilman Charles Cloud; Gerald Stroh; Roy Holm; Tom Quick; Paul Sandbak; Kim Nelson; Scott King, Building Official; Jolene Osborne, Engineering Administrative Assistant;

Absent: Harold Lee; Vice Chairman Gene Kelly;

Chairman Merle Nielson called the meeting to order at 12:03 p.m.

Roy Holm made a motion seconded by Tom Quick to approve the consent calendar as presented and the minutes of the June 23, 2011 regular meeting.

Vote was unanimous, motion carried.

Interview was conducted with Josh Smith of J.C. Smith Custom Builders & Design.

Tom Quick made a motion seconded by Gerald Stroh to approve J.C. Smith Custom Builders & Design for a Class A General Contractor's License.

Vote was unanimous, motion carried.

Interview was conducted with Dustin Wassink of D.W. Electric.

Paul Sandbak made a motion seconded by Gerald Stroh to approve D.W. Electric for a Class B Electrical Contractor's License.

Vote was unanimous, motion carried.

Gerald Stroh made a motion seconded by Paul Sandbak to approve the following applicants for a Class B Limited Contractor's License:

1. APi System Integrators, Inc
2. P&P Artec, Inc.
3. Bennett Contract Glazing, Inc.
4. Bob Hoard Carpentry

Vote was unanimous, motion carried.

Discussion Items:

1. The board discussed the lack of workers compensation on many applications. Workers compensation would not be required for sole proprietors. That issue is regulated by the state.
2. The question of increasing the limits for liability insurance was discussed. There were concerns that limits above the \$1,000,000 level would make it difficult for new contractors to obtain insurance. With the current economic situation, it may be the wrong time to increase requirements to the suggested \$2,000,000 limits for only general contractors. It was agreed that an increase to \$1,000,000

limits from the previous \$500,000 limits for all contractors would be advisable as most already carry that limit and there is generally no cost difference to the contractor.

Chairman Merle Nelson called for a vote in favor of the proposed increase in liability insurance coverage to limits not less than \$1,000,000 for bodily injury and \$1,000,000 for property damage. Vote was unanimous, carried.

3. There was a question regarding whether the Green River Ordinance was still in effect as Charles Cloud had experienced roofing companies soliciting in Cheyenne, Wyoming. The Green River Ordinance is not in effect in Cody.
4. The board was questioned regarding improvement ideas for the City's "business friendly" approach. No ideas were proposed and members expressed an appreciation for the current practices.
5. The Building Official reviewed proposed changes to the building code, fee descriptions and the contractor's license application and requirements.
 - a. The board would like to modify the proposed changes to contractor classifications by moving Low Voltage License applications to class B with the idea that all class B licenses require exams and interviews.
 - b. There were questions in regard to the requirements for Elevator Installers. If they are required to pass state or national exams, it was proposed they be placed in the Class B category with a requirement to provide proof of testing. The building official will do more research on this issue.
 - c. Fire suppression contractors would also be classified as Class B as they also require state exams.

Chairman Merle Nelson called for a vote in favor of the proposed changes to the building code, fee descriptions and the contractor's license application and requirements with the three previous modifications. Vote was unanimous, carried.

6. The Building Official relayed the information he received from the Trade Certification Program in regard to the differences between State ICC exams. The exams are specific to individual states. The board was presented with the question whether the city should practice reciprocity with other states. It was the general board consensus that the city should require the Wyoming exam.
7. There was a question regarding the activities of Terry Franks with Spirit of the Wind as the business has been noted at several work-sites in town.
8. The possible adoption of the new IBC codes, specifically the new requirement for residential sprinkling and its impact, was discussed.
9. The Building Official reviewed the process used by the State to adopt building codes. Our current municipal code is inconsistent with the State adoption procedures. The building official is working with the city attorney to re-word that portion of the code.

There being no further business to come before the Contractor's Board, Chairman Merle Nelson called for a vote to adjourn the meeting. Vote was unanimous. Meeting adjourned at 1:15 p.m.

Respectfully Submitted,

Jolene Y. Osborne
Engineering Administrative Assistant