

City of Cody
Planning, Zoning and Adjustment Board
Tuesday, December 12, 2017

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, December 12, 2017 at 12:00 pm.

Present: Steve Miller, Chairman; Heidi Rasmussen, Buzzy Hassrick, Richard Jones, Reese Graham, Kayl Mitchell, Curt Dansie, Glenn A. Nielson, Council Liaison; Scott Kolpitcke, City Deputy Attorney; Todd Stowell, City Planner; Bernie Butler, Administrative Assistant.

Absent: Sandra Kitchen, City Deputy Attorney,

Chairman Steve Miller, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Kayl Mitchell, to approve the agenda for December 12, 2017. Vote on the motion was unanimous, motion carried.

Heidi Rasmussen made a motion, seconded by Richard Jones, to approve the minutes for the November 28, 2017 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a Downtown Architectural Review for Helping Hands, L3C, located at 1007/1015 12th Street, for a new exterior front façade for the “By Western Hands” gallery, museum, and working exhibition building.

Richard Jones made a motion, seconded by Heidi Rasmussen, to approve the application as submitted with the following conditions. The authorization includes the main sign if it is constructed per the architectural drawings.

1. The current zoning restricts use of the demonstration workshop to “By Western Hands” personnel and those enrolled in its training/education program.
2. The lighting fixtures that are selected shall be reviewed by staff to ensure they comply with the lighting policy noted in the staff report (high intensity must be full-cut off).

Vote on the motion was unanimous, motion carried.

P&Z Board Matters - Chairman Steve Miller thanked Board member Reese Graham for his years of service on the Planning, Zoning, and Adjustment Board.

Council Updates – Glenn A. Nielson asked the Board if they had anything the City Council discuss at the upcoming Council retreat. The Board had no comments.

Staff Items – Todd Stowell presented an update on the Residential Infill Subdivision to the Board. The Board stated that their preference is asphalt driveways and not gravel.

Curt Dansie made a motion, seconded by Heidi Rasmussen, to adjourn the meeting. Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Chairman Steve Miller adjourned the meeting at 12:28 p.m.

Bernie Butler, Administrative Assistant