

**City of Cody
Planning, Zoning and Adjustment Board
Tuesday, February 27, 2018**

A meeting of the Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, February 27, 2018 at 12:00 pm.

Present: Heidi Rasmussen, Vice Chairman; Buzzy Hassrick, Kayl Mitchell, Erynne Selk, Richard Jones, Sandra Kitchen, City Deputy Attorney; Todd Stowell, City Planner; Bernie Butler, Administrative Assistant.

Absent: Steve Miller, Curt Dansie, Glenn A. Nielson

Vice Chairman, Heidi Rasmussen, called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Buzzy Hassrick made a motion, seconded by Kayl Mitchell, to approve the agenda for February 27, 2018. Vote on the motion was unanimous, motion carried.

Kayl Mitchell made a motion, seconded by Buzzy Hassrick, to approve the minutes for the February 13, 2018 meeting. Vote on the motion was unanimous, motion carried.

NEW BUSINESS:

A. Todd Stowell presented a Site Plan Review for a Storage Building, located at 519 Date Street.

Kayl Mitchell made a motion, seconded by Richard Jones to approve the application to install the premanufactured storage building at 519 Date Street, either to the north or south end of the shop building, subject to the following:

1. The storage building is not to be located over the gas line, unless authorized otherwise by Black Hills Energy.
2. The applicant will need to work with staff to ensure the location of the storage building meets applicable building, fire, and electrical codes pertaining to clearances from utilities (e.g. electric and gas meters), the shop building, and property lines, as applicable.
3. Remove or keep all scrap, junk, and any equipment that is not operable out of plain site from Date Street and Big Horn Avenue, and stored in an orderly manner.

Vote on the motion was unanimous, motion carried.

D. Todd Stowell reviewed the Ordinance to add Short Term Rental and Bed and Breakfast Inn requirements to Commercial Zoning District.

Buzzy Hassrick made a motion, seconded by Kayl Mitchell, to recommend that the City Council proceed with adopting an ordinance to add bed and breakfast inn and short-term rental requirements for the commercial (D-1, D-2, and D-3) zoning districts.

Vote on the motion was unanimous, motion carried.

P & Z Board Matters – None.

Council Updates – None.

Staff Items – None.

Kayl Mitchell made a motion, seconded by Buzzy Hassrick, to adjourn the meeting.

Vote on the motion was unanimous, motion carried.

There being no further business to come before the Board, Vice Chairman, Heidi Rasmussen, adjourned the meeting at 12:20 p.m.

Bernie Butler, Administrative Assistant