

**City of Cody
Contractors' Board
Thursday, March 22, 2012**

A regular meeting of the City of Cody Contractors' Board was held at the Holiday Inn Board Room in Cody, Wyoming on Thursday, March 22, 2012 at 12:00 p.m.

Present: Chairman Roy Holm; Vice Chairman Paul Sandbak; Councilman Charles Cloud; Gerald Stroh; Merle Nielson; Kim Nelson; Harold Lee; Scott King, Building Official; Jolene Osborne, Engineering Administrative Assistant;
Absent: Gene Kelly; Tom Quick;

Chairman Roy Holm called the meeting to order at 12:04 p.m.

Gerald Stroh made a motion seconded by Charles Cloud to approve the minutes of the January 26, 2012 regular meeting. Vote was unanimous, motion carried.

An interview was conducted with Mr. John Kendrick of Kendrick Construction LLC.

Harold Lee made a motion seconded by Kim Nelson to approve Kendrick Construction LLC for a Class A General Contractor's License. Vote was unanimous, motion carried.

Gerald Stroh made a motion seconded by Charles Cloud to approve the following applicants for Class C Contractor's Licenses:

1. C & C Welding –Welding and Machine
2. Shoshone Valley Landscaping –Landscaping & Low Voltage
3. Salt Creek Material Transport, LLC –Demolition
4. Ringler Painting & Drywall –Drywall
5. Lytle Signs –Sign Installers
6. Two Tough Guys Services –Demolition & Fencing
7. Simmons' IronWorks –Siding, Gutters & Rails
8. 2-Part Solutions -Insulation

Vote was unanimous, motion carried.

Permaletter Signs has withdrawn their Class C Contractor's License application.

Discussion Items:

1. Scott presented the information from the Park County Weed and Pest Control District in regard to Best Management Practices for Controlling the Spread of Noxious Weeds when planning an activity that will cause a ground disturbance. The information will be available to contractors through the city website. Gerald Stroh brought to the board's attention the 19th Street weed issues on City property. The information will be forwarded to Ryan Selk, Park Supervisor.
2. Scott King discussed the issue of unlicensed contractors who advertise within the city limits. Charles Cloud emphasized the impossibility of unlicensed contractors restricting their advertising efforts to exclude the city limits. Kim Nelson emphasized the need for insurance and financial institutions to drive the requirements of consumers to use licensed contractors. Harold Lee discussed the

lack of regulations and licensing requirements in the County. Gerald Stroh stated that the County needs to have an inspector and require inspections. Scott King has volunteered his services to the County to help setup the system. The County currently has a system for septic inspections. And the state has electrical inspection processes. Charles Cloud suggested the board pursue the matter at the representative level. He also suggested the City pursue a trademark that a licensed contractor could use to advertise his city licensing.

3. Scott presented the board with his research regarding home inspectors. There is no state license required for home inspectors in most western states including Wyoming, Colorado, Idaho, etc., although Nevada did have licensing requirements. There are organizations, such as real estate boards, that require memberships for inspection services. There are on-line classes available as well as week-long course for home inspector certificates. Paul Sandbak would like the city to insure that home inspectors are licensed and qualified. Charles Cloud suggested the council review any proposal on a work session agenda before the board proceeded. Kim Nelson and Gerold Stroh recalled previous State forms they have used for such inspections. Kim Nelson and Harold Lee agreed that they should be licensed. Paul Sandbak would like to see an exam required. Charles Cloud also mentioned the need for continuing education for inspectors. A letter to the Council from staff outlining the issue and the board's proposal to address the issues will be prepared for review at a Council work session.
4. Councilman Charles Cloud presented the board with the response of the City Council to the proposed Ordinance Amending Section 9-3-7 of the municipal code pertaining to persons excluded from requirements of licensing. The proposal has been modified since the board last reviewed the ordinance.

Harold Lee made a motion seconded by Paul Sandbak to recommend to council Ordinance 2012-11 as presented. Vote on the motion was unanimous. Motion carried.

There being no further business to come before the Contractor's Board, Roy Holm adjourned the meeting at 1:14 pm.

Jolene Y. Osborne
Engineering Administrative Assistant