

City of Cody
Planning, Zoning, and Adjustment
Board Meeting January 28, 2020

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, January 28, 2020 at 12:00 pm.

Present: Chairman Kayl Mitchell; Erynne Selk; Richard Jones; Sandi Fisher; Wade McMillin; Klay Nelson; Deputy City Attorney Sandi Kitchen; City Planner Todd Stowell; Administrative Coordinator Bernie Butler.

Absent: Rodney Laib; Glenn Nielson

Kayl Mitchell called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Erynne Selk made a motion, seconded by Klay Nelson to approve the agenda from the January 28, 2020 meeting. Vote on the motion was unanimous, motion carried

Erynne Selk made a motion, seconded by Sandi Fisher to approve the minutes from the January 14, 2020 meeting. Vote on the motion was unanimous, motion carried.

Tabled Item: Klay Nelson made a motion, seconded by Richard Jones to remove the landscape plan revision for 2706 Big Horn Avenue off the table. Vote was unanimous.

Todd Stowell reviewed the site plan the landscape plan revision, located at 2706 Big Horn Avenue. The applicant has met with staff and has modified the submitted request to allow the area to be placed in concrete, with cutouts for the juniper plantings.

Richard Jones made a motion, seconded by Sandi Fisher to approve the landscaping revision for 2706 Big Horn Avenue (To allow the area to be placed in concrete, with the cutouts for the juniper plantings, provided the concrete is kept at least six inches from the utility boxes and an encroachment license is obtained from WYDOT for the improvements within the Big Horn Avenue right-of-way. The junipers must be planted once the weather allows.)
Vote on the motion was unanimous, motion passed.

NEW BUSINESS:

A. A public hearing opened at 12:07 pm, for a special exemption request from Blair Hotels to install a freestanding sign for the Comfort Inn, located at 1601 Sheridan Avenue. With no further comment, the public hearing was closed at 12:08 pm.

B. Todd Stowell reviewed the special exemption request from Blair Hotels to install a freestanding sign for the Comfort Inn, located at 1601 Sheridan Avenue. He went over the criteria needed to allow a special exemption.

James Blair from the Comfort Inn answered questions from the Board. He stated that Choice Hotels, went through a re-branding which they are requesting all Comfort Hotels to change their signs to the new logo. Some Board members expressed concern with the compatibility of the proposed sign and desired more detail about the sign lighting.

Erynne Selk made a motion, seconded by Richard Jones to table the special exemption request until the next meeting. The Board asked the applicant to provide more information on the illumination of the sign at night. Vote on the motion was unanimous, motion passed.

Staff Items: Todd Stowell provided the Board with information for subdivisions in County jurisdiction. The two new subdivisions are the Leroux Simple Subdivision and Ravens Ranch Major Subdivision.

Klay Nelson made a motion, seconded by Richard Jones to adjourn the meeting. Vote on the motion was unanimous.

There being no further business to come before the Board, Chairman Kayl Mitchell adjourned the meeting at 12:40 pm.

Bernie Butler, Administrative Coordinator