

City of Cody
Planning, Zoning, and Adjustment
Board Meeting January 26, 2021

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, January 26, 2021 at 12:00 pm.

Present: Chairman Kayl Mitchell; Richard Jones; Sandi Fisher; Wade McMillin; Rodney Laib; Scott Richard; City Attorney Sandee Kitchen; City Planner Todd Stowell; Administrative Coordinator Bernie Butler.

Kayl Mitchell called the meeting to order at 12:00 pm, followed by the pledge of allegiance.

Richard Jones made a motion, seconded by Rodney Laib to approve the agenda for the January 26, 2021 meeting. Vote on the motion was unanimous, motion carried.

Richard Jones made a motion, seconded by Wade McMillin to approve the minutes from the meeting on January 12, 2021. Vote on the motion was unanimous, motion carried.

Tabled Item: Sign plan review for the Cody Cattle Company and the Cody Firearms Experience. The proposed location for both signs is on the side wall of 1202 Sheridan Avenue. Rodney Laib made a motion, seconded by Richard Jones, to have this item remain on the table until the February 23, 2021 meeting. Vote on the motion was unanimous, motion carried.

Todd Stowell reviewed a Downtown Architectural District sign and awning for Cowtown Candy, located at 1323 Sheridan Avenue.

The awning and sign will replace the current one, with changes. The awning sign will be illuminated by LED light strips mounted about one foot behind the sign. Staff would like the strip lighting to be tucked up under the awning, and the lighting be limited to 3200K or less. The applicant would also like to install LED strip lighting on the perimeter of the building from the bottom of the canopy to the corners and across the top of the building.

Board members had a discussion about the perimeter lighting on the building. Owner Kenny Lee addressed the Board stating the perimeter lighting would enhance the downtown area and draw attention to businesses on main street.

Richard Jones made a motion to approve the sign and awning for Cowtown Candy without the strip lighting on the perimeter. There was not a second on the motion, so the motion died.

Sandi Fisher made a motion, seconded by Wade McMillin to approve the awning, sign, and perimeter lighting on the building. Votes in favor of the motion were Sandi Fisher, Wade McMillin, Rodney Laib, Kayl Mitchell, and Scott Richard. Richard Jones was opposed to the motion. With the majority in favor, motion passed.

Todd Stowell reviewed the Downtown Architectural District sign for Fat Racks BBQ, located at 1491 Sheridan Avenue.

Applicant Michael Mitchell answered questions from the Board.

Richard Jones made a motion, seconded by Rodney Laib to approve the sign for Fat Racks BBQ with staff recommendations. Vote on the motion was unanimous, motion passed.

Todd Stowell presented a site plan review for Cody Smiles Dental Center located at 1535 18th Street.

Applicant Cameron Critchfield, and Architect Dan Odaz answered questions from the Board about the number of parking spaces. They currently have three employees, one Dentist, and average 3-4 patients in the

building at one time. The Dentist will use the garage on the south side of the building. The owner and the architect think the 12 spaces, plus the garage, should be adequate. Two additional spaces could be added on the east side in the future if needed. Mr. Odaz noted that the square footage of the dentist office has been reduced to the point that the number of spaces provided is almost at the ratio recommended. Staff stated they are fine with 12 spaces because of the reduced square footage.

Sandi Fisher made a motion, seconded by Scott Richard to approve the site plan for Cody Smiles Dental Center with recommendations 1-9 in the staff report. Vote on the motion was unanimous, motion passed.

Richard Jones made a motion, seconded by Sandi Fisher to adjourn the meeting. Vote on the motion was unanimous.

There being no further business to come before the Board, Chairman Kayl Mitchell adjourned the meeting at 1:02 pm.

Bernie Butler

Bernie Butler, Administrative Coordinator