

**City of Cody  
Council Proceedings  
Tuesday, February 16, 2021**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, February 16, 2021 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members, Diane Ballard, Justin Baily, Jerry Fritz, Heidi Rasmussen, Andrew Quick and Emily Swett, City Administrator Barry Cook, City Attorney Scott Kolpitzke, and Administrative Services Officer, Cindy Baker

Absent: None

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Ballard made a motion seconded by Council Member Rasmussen to remove item “b” to consider awarding Bid No 2021-01 2AB Sanitary Sewer and Electric Extension from the Conduct of Business and will be considered at a future meeting. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Baily to approve the Consent Calendar including Approval of Regular Minutes from February 2, 2021; approve Vouchers and payroll in the amount of \$1,380,903.89 and authorize the Mayor to enter into and sign the First Amendment to Land Lease & License Agreement between the City of Cody and Qwest Corporation d/b/a CenturyLink QC f/k/a US West Communications as it relates to the premises at 1326 Sheridan Ave. a/k/a Bell Plaza. Council Member Rasmussen reused herself from the vote. Vote was unanimous from remaining Council Members.

At 7:01 p.m. the Mayor entered into a public hearing to consider if it is in the public interest to 1) Amend Title 10, Chapter 1, Section 3 of the City of Cody Code to add a provision delegating Planning and Zoning Board authority to staff in limited circumstances; and 2) Delete Subsection 10-15-3(B)(3)(a) of the City of Cody Code relating to off-premise signs. Todd Stowell, City Planner provided background information. After calling for comments three times and there being no comments, the Mayor closed the public hearing at 7:02 p.m.

#### Resolution 2021-03

A Resolution Providing for the Appointment of a Member to the Wyoming Municipal Power Agency Board from the City of Cody, WY. Council Member Rasmussen made a motion seconded by Council Member Quick to approve Resolution 2021-03. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Swett to authorize the Mayor to enter into and sign the agreements relating to the Lease between the City of Cody and Cingular Wireless PCs, LLC. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Rasmussen to approve an application to amended Greenwing Subdivision by vacating a temporary turnaround easement and by removing or modifying a buffer restriction from the north end of the property. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Ballard to approve the preliminary plat of the Pintail Subdivision, a 12-lot subdivision by William and Rita Overfield, with associated variances and conditions of approval. Vote was unanimous.

#### Ordinance 2021-02 Second Reading

An Ordinance to Delete Subsection 10-15-3-(B)(3)(a) of the City of Cody Code, pertaining to off-premise signs. Council Member Quick made a motion seconded by Council Member Rasmussen to approve Ordinance 2021-01 on Second Reading. Vote was unanimous.

#### Ordinance 2021-01 Third and Final Reading

An Ordinance Amending Title 10, Chapter 1, Section 3 of the City of Cody Code to Include a Provision Delegating Planning and Zoning Board Authority to Staff in Limited Circumstances. Council Member Swett made a motion seconded by Council Member Baily to approve Ordinance 2021-01 on Third and Final Reading. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Fritz to remove the tabled item “to Consider approving the proposed updates to the Financial Management Policy”. Vote was unanimous. No discussion was held. Council Member Rasmussen made a motion seconded by Council Member Baily to table this item for discussion at the next work session. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 7:32 p.m.

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Mayor Matt Hall

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Cindy Baker, Administrative Services Officer

| Name                                  | Description                               | Amount     |
|---------------------------------------|---|------------|
| 307-11 HOLDINGS LLC                   | REFUND UTILITY DEPOSIT                    | 229.12     |
| AFFEKTIVE SOFTWARE LLC                | AQUATICS SOFTWARE                         | 785.00     |
| AMERICAN FAMILY LIFE ASSUR            | AFLAC PREMIUM                             | 2216.43    |
| AMERICAN WELDING & GAS, INC.          | CARBON DIOXIDE/CYLINDER RENTAL            | 105.34     |
| BAILEY ENTERPRISES INCORPORATED       | Fuel                                      | 10354.49   |
| BORDER STATES INDUSTRIES, INC         | 500 MCM CABLE                             | 14786.45   |
| C & C WELDING, INC                    | SQUARE TUBING                             | 8.05       |
| CHEYENNE, LIGHT, FUEL & POWER COMPANY | UTILITIES - BLACK HILLS ENERGY            | 13406.75   |
| CLARK, RONALD W                       | TIPSY TAXI VOUCHERS                       | 378.00     |
| COPENHAVER KATH KITCHEN KOLPITCKE LLC | Legal Services                            | 6907.92    |
| DONAUGH, AUTUMN                       | REIMBURSEMENT - MILEAGE                   | 42.28      |
| ENERGY LABORATORIES, INC              | COLIFORM TESTING                          | 330.00     |
| ENGINEERING ASSOCIATES                | PROJECT 14111-04 WWTF PHASE 2             | 4017.05    |
| ENNIST III, ROBERT F                  | TRASH CAN LINERS                          | 323.68     |
| FIRE DISTRICT #2                      | 2005 17TH ST FIRE REVIEW FEE              | 505.00     |
| FOOTE, DON                            | REFUND UTILITY DEPOSIT                    | 135.55     |
| INTERNAL REVENUE SERVICES             | CP102 INTEREST 83-6000052                 | 58.76      |
| KELLY, JAMES STEWART                  | REFUND CREDIT BALANCE                     | 154.15     |
| KITCHEN, SCOTT                        | REIMBURSEMENT FOR MILEAGE                 | 29.79      |
| KROUPA, MARTIN                        | REFUND UTILITY DEPOSIT                    | 25.32      |
| LEISURE IN MONTANA INC                | POOL CHEMICALS & REAGENTS                 | 1015.81    |
| MIDWEST ENTERPRISES                   | REPAIR FENCE - WIND DAMAGE                | 350.00     |
| NCL OF WISCONSIN INC                  | LAB SUPPLIES                              | 1024.34    |
| NCPERS GROUP LIFE INS                 | PREMIUM                                   | 448.00     |
| NORCO, INC.                           | GAS CYLINDER RENTAL                       | 24.18      |
| NORTHWEST PIPE                        | TAPPING SADDLE                            | 164.49     |
| ONE-CALL OF WYOMING                   | ONE - CALL FEES                           | 87.25      |
| PARADOX PROPERTIES LLC                | ELECTRIC EASEMENT                         | 2780.00    |
| PARK COUNTY                           | LEC CONTRACT - UTILITIES                  | 33766.72   |
| PARK COUNTY ANIMAL SHELTER            | ANIMAL SERVICE CONTRACT - FEB 2021        | 3750.00    |
| PARK COUNTY CLERK                     | ELECTION COST 2020                        | 7732.00    |
| PARK COUNTY LANDFILL                  | LANDFILL CHARGES - JAN 2021               | 48604.42   |
| PARK DISTRICT COURT                   | GARNISHMENT                               | 196.97     |
| POTTER, IRENE                         | REFUND UTILITY DEPOSIT                    | 1.22       |
| PROFFIT, DOUGLAS J                    | CURB & GUTTER WORK AT 1226 MEADOW<br>LANE | 2585.60    |
| PROVIDENT LIFE & ACCIDENT INS         | PREMIUMS                                  | 23.40      |
| RASMUSSEN, HEIDI                      | REFUND OVERPAYMENT ON PERMIT              | 25.00      |
| SABER PEST CONTROLL LLC               | PEST CONTROL - RECYCLING/SANITATION       | 240.00     |
| SAUNDERS, ALEC                        | MILEAGE REIMBURSEMENT                     | 17.79      |
| SHOSHONE MUNICIPAL PIPELINE           | SMP WATER PURCHASE - JAN 2021             | 113209.12  |
| SYSTEMS GRAPHICS INC                  | OUTSOURCE BILLS                           | 407.95     |
| THE OFFICE SHOP INC                   | COPIER CONTRACT - SHOP                    | 1196.64    |
| UNUM LIFE INSURANCE - LIFE            | PREMIUM                                   | 1067.45    |
| WESCO RECEIVABLES CORP                | 350 MCM URD TRIPLEX                       | 2487.00    |
| WESTERN UNITED ELECTRIC SUPPLY        | SECONDARY PEDASTAL                        | 2500.00    |
| WYOMING CHILD SUPPORT                 | Garnishment                               | 225.23     |
| WYO DEPARTMENT OF WORKFORCE SERVICES  | REC VOLUNTEERS                            | 13525.32   |
| WYOMING MUNICIPAL POWER AGENCY        | POWER PURCHASE - JAN 2021                 | 743510.29  |
| WYOMING RETIREMENT SYSTEM             | CONTRIBUTIONS -                           | 84707.81   |
| ZIVARO INC                            | EVault CLOUD DATA STORAGE                 | 941.34     |
|                                       |   | 1121414.47 |