

**City of Cody**  
**Council Proceedings**  
**Tuesday, May 18, 2021**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, May 18, 2021 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members, Diane Ballard, Justin Baily, Andrew Quick, Heidi Rasmussen, and Emily Swett, City Administrator Barry Cook, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: Council Member Jerry Fritz

Mayor Hall called the meeting to order at 7:00 p.m.

Proclamation – National Public Works Week May 16-22, 2021.

Council Member Ballard made a motion seconded by Council Member Baily to approve the consent calendar as presented including approval of Minutes: Regular Minutes held on May 4<sup>th</sup>, and Special Work Session held on May 11<sup>th</sup>, approve Vouchers and payroll in the amount of \$1,389,298.56, appoint Mayor Matt Hall as Voting Delegate for the WAM Convention Business Meeting to be held on July 15<sup>th</sup>, and Barry Cook, City Administrator as Alternate Voting Delegate, terminate the lease for gym equipment between the City of Cody and Wyoming Sport & Fitness Effective June 1, 2021, and designate certain gym equipment as surplus and authorize the sale through an online auction process. Vote was unanimous.

At 7:12 p.m. the Mayor entered into a public hearing to determine if it is in the public interest to consider an application for a Microbrewery Permit for Cody Craft Brewing, LLC to be located at 1732 Sheridan Ave. Cindy Baker, Administrative Services Officer, provided background information. Calling for comments three times and there being none. The Mayor closed the public hearing at 7:14 p.m.

Council Member Rasmussen made a motion seconded by Council Member Swett to approve the application for a Microbrewery Permit received from Cody Craft Brewing, LLC for 1732 Sheridan Ave. Vote was unanimous.

Council Member Baily made a motion seconded by Council Member Rasmussen to approve a request from the “Wild Bunch Entertainers” (WBE) to hold western re-enactment gunfighter shows May 31, 2021 through September 18, 2021 on 12<sup>th</sup> Street between Sheridan Ave and the first alley south of Sheridan Ave. Street Closure and barricades to be set up at 5:30 p.m., while allowing vacated parking spots to be signed for no parking starting at 5:00 p.m. and tear down by 7:00 p.m. Approval conditional upon the receipt of the signed “Conditions for Discharging Weapons in the City of Cody for the WBE Summer 2021 Re-enactment Shows document, proof of liability insurance and following all Orders issued by the State of Wyoming and Park County Public Health relating to gatherings and the COVID-19 Pandemic. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Quick to authorize three food vendors the ability to reserve and park on City Streets adjacent to City Park (two on 9<sup>th</sup> and one on Beck Ave), authorize an open container permit and malt beverage permits from 3pm to 7pm on Sunday June 27<sup>th</sup> for the Cody Community Theatre Fundraiser Showcase Event. Vote was unanimous.

Council Member Quick made a motion seconded by Council Member Baily to approve the Buffalo Bill 5-10 K races on Saturday, September 18<sup>th</sup> subject to staff recommendations and conditions outlined in Summary Report. – which would include but not limited to – the closure of 10<sup>th</sup> Street from Beck to Sheridan Ave, and Beck Ave between 9<sup>th</sup> and 10<sup>th</sup> Street, authorize a malt beverage permit and open container permit, as well as mobile vendors (will park on 10<sup>th</sup> Street). Event Coordinators will provide liability insurance for event. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Quick to approve a request from the Cody Stampede Board for the egress traffic control assistance and additional Police presence from the Cody Police Department during their annual 2021 Fourth of July weekend events as in-kind contribution in support of this major annual event. (Based on cost estimates from previous years – PD staff is approximately \$11,610 – average of 36-man hours per event - boom lighting for four days \$1,100 and cost for marked patrol car usage is \$500). Voting in favor was Council Members Baily, Ballard, Quick, Swett and Mayor Hall. Opposed was Council Member Rasmussen. Motion carried.

Council Member Swett made a motion seconded by Council Member Rasmussen to approve the Preliminary Plat for a 5-Lot subdivision by Best Choice, Inc., with associated variances and conditions of approval. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Baily to authorize the Mayor to sign and execute the Cooperative Agreement and associated documents relating to the agreement between the City of Cody and Wyoming Department of Transportation for the Bighorn Avenue Corridor Study. Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Swett to approve Change Order No. 7a and 7b for the Wastewater Treatment Facility – Phase 2 Treatment Process Upgrade Project and authorize the Mayor to sign and execute all associated documents. Vote was unanimous.

There being no further action Mayor Hall adjourned the meeting at 8:17 p.m.

Mayor Matt Hall

Cindy Baker, Administrative Services Officer

Name	Description	Amount
AMERICAN FAMILY LIFE ASSUR	AFLAC PREMIUM	2216.43
AMERICAN WELDING & GAS, INC.	CARBON DIOXIDE/CYLINDER RENTAL	102.90
ASCAP	MUSIC LICENSE FEE FOR REC CENTER	369.50
BAILEY ENTERPRISES INCORPORATED	Fuel	17544.15
BLUE & GOLD AWARDS	PICKLEBALLS	195.00
BOBCAT OF BIG HORN BASIN, INC.	BOBCAT - WATER DEPT	72303.11
BORDER STATES INDUSTRIES, INC	WILDLIFE COVER, BOLTS, HOTLINE CLAMPS	883.70
C & C WELDING, INC	PARTS FOR BALER	232.00
CARQUEST AUTO PARTS	lamp K03	64.46
CHEYENNE, LIGHT, FUEL & POWER COMPANY	UTILITIES - BLACK HILLS ENERGY	9335.91
CITY OF POWELL	LIFE GAURD INSTRUCTOR TRAINING	70.00
CLARK, RONALD W	TIPSY TAXI VOUCHERS	441.00
CONCRETE AND UP INC	CONCRETE 31ST ST	5432.00
COPENHAVER KATH KITCHEN KOLPITCKE LLC	Legal Services	6907.92
DONAUGH, AUTUMN	REIMBURSEMENT - MILEAGE	39.37
ENERGY LABORATORIES, INC	COLIFORM TESTING	110.00
ENGINEERING ASSOCIATES	PROJECT 14111-04 WWTF PHASE 2	8644.94
FIRE DISTRICT #2	2109 SHERIDAN AVE	25.00
GRUNSFELD, ALLIE	REC CENTER REFUND	84.00
H B I INSURANCE	NOTARY BOND - CINDY BAKER	50.00
HARRIS TRUCKING AND CONSTRUCTION CO	CONCRETE FOR MANHOLE 2AB	2531.50
HARRIS TRUCKING AND CONSTRUCTION CO.	WWTF PHASE 2	21878.03
HARRIS TRUCKING AND CONSTRUCTION CO.	WWTF PHASE 2	2326.25
HOUSEL, JOHN O.	SERVICES AS ALTERNATE COURT JUDGE	365.00
HUBER, WESLEY L	MEMBERSHIP RENEWAL CARDS	630.00
KEYES, TONI	WITNESS FEES	15.00
KITCHEN, SCOTT	REIMBURSEMENT FOR MILEAGE	34.05
LEISURE IN MONTANA INC	POOL CHEMICALS & REAGENT	158.03
LOCAL GOVERNMENT LIABILITY POOL	CLAIM AGAINST CITY - CLAIM 802	4398.00
MSPS	3/4" METERS AND ITRONS	31289.63
MYERS, JEFFREY DAVID	Fire Extinguisher Maintenance	1765.00
NCPERS GROUP LIFE INS	PREMIUM	448.00
NORCO, INC.	GAS CYLINDER RENTAL	24.60
NORTHWEST PIPE	2" COPPER PIPE	492.40
ONE-CALL OF WYOMING	ONE - CALL FEES	97.50
	ADJ FOR NETWORK SEGRAGATION	
PARK COUNTY	CHANGE	33665.80
PARK COUNTY ANIMAL SHELTER	ANIMAL SERVICE CONTRACT - MAY 2021	3750.00
PARK COUNTY LANDFILL	LANDFILL CHARGES - APRIL 2021	59912.51
PARK DISTRICT COURT	GARNISHMENT	196.97
PROVIDENT LIFE & ACCIDENT INS	PREMIUMS	23.40
ROSACCI - LEWIS, AMY	REC CENTER REFUND	42.50
SABER PEST CONTROLL LLC	PEST CONTROL - WASTEWATER DEPT	325.00

SAUNDERS, ALEC	MILEAGE REIMBURSEMENT	20.16
SHOSHONE MUNICIPAL PIPELINE	SMP WATER PURCHASE - APRIL 2021	113281.48
STARK, KENT	REFUND UTILITY DEPOSIT	155.07
SYSTEMS GRAPHICS INC	OUTSOURCE BILLS	409.00
	COPIER AGREEMENT - AQUATIC/REC	
THE OFFICE SHOP INC	CENTER	1614.18
THOMPSON, RHONDA	REFUND CREDIT BALANCE	42.48
TRIPLE L SALES	NUTS AND BOLTS	84.17
UNUM LIFE INSURANCE - LIFE	PREMIUM	1139.95
WESCO RECEIVABLES CORP	1500:5 CT'S	1710.36
WESTERN UNITED ELECTRIC SUPPLY	100 AMP; CUTOUTS	1368.81
WYOMING CHILD SUPPORT	Garnishment	225.23
WYO DEPARTMENT OF WORKFORCE		
SERVICES	CONTRIBUTION CREDIT	12913.68
WYOMING MUNICIPAL POWER AGENCY	POWER PURCHASE - APRIL 2021	642849.44
WYOMING RETIREMENT SYSTEM	CONTRIBUTIONS -	80803.45
YOUNG, JERRICA	REFUND UTILITY DEPOSIT	333.69
		1146371.71