

City of Cody
Planning, Zoning, and Adjustment
Board Meeting November 9, 2021

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the City Hall Council Chambers on Tuesday, November 9, 2021 at 12:01 pm.

Present: Carson Rowley; Cayde O'Brien; Sandi Fisher; Karinthia Herweyer; Scott Richard; Deputy City Attorney Sandee Kitchen; City Planner Todd Stowell; Council Liaison Andy Quick; Administrative Coordinator Bernie Butler.

Absent: Rodney Laib, Richard Jones

Carson Rowley called the meeting to order at 12:02 pm, followed by the pledge of allegiance.

Scott Richard made a motion, seconded by Sandi Fisher, to approve the agenda the October 12, 2021 meeting. Vote on the motion was unanimous, motion passed.

Scott Richard made a motion, seconded by Sandi Fisher, to approve the minutes from the October 26, 2021 meeting. Vote on the motion was unanimous, motion passed.

Todd Stowell discussed standards for a potential subdivision on 29th Street. The owner has been discussing with staff the potential of subdividing the 1.88-acre lot into seven single-family lots. The width of the entrance to the subdivision, cul-de-sac, and sidewalks curb and gutters were reviewed. Easements would be needed to meet the street standards. The Board expressed their preference that the street be wide enough to allow on-street parking.

Staff reviewed the final plat for the Best Choice Subdivision, a 5-lot property located 3004 Kent Avenue and 308 Robert Street. The pending items noted will need to be completed before the final plat is signed by the mayor.

The owner of the subdivision asked for clarification on condition number one. It states "That we hereby agree that the owner so the lots within this subdivision shall participate proportionally in any future City project to improve Robert Street and Kent Avenue to City Standards, including installation of curb, gutter and sidewalk." Rick Hordichok questioned the eight-foot minimum pathway. He would like to discuss the pathway with his contractor and business partner. He agreed to table this item until the next meeting.

Karinthia Herweyer made a motion, seconded by Cayde O'Brien to table the Final Plat of the Best Choice Subdivision until the meeting on November 30th, 2021. Voting in favor of the motion were Karinthia Herweyer, Cayde O'Brien, Sande Fisher, Carsin Rowley. Scott Richard was opposed to the motion. With the majority voting in favor, motion passed.

Staff items: Permanent LED exterior lighting at Moss Orthodontics located at 613 Yellowstone Avenue. Staff explained the sign code illumination rules regarding exposed bulbs, and flashing lights used in a sign manner. Decorative lights and holiday lights are generally exempt from sign code. The Board was okay with the LED lighting, provided it was operated in a considerate manner—no rapid flashing.

Todd Stowell reminded Board members that the next meeting will be November 30th, 2021.

Scott Richard made a motion, seconded by Sandi Fisher, to adjourn the meeting. Vote on the motion was unanimous, motion passed. Meeting was adjourned at 1:24 pm.

Bernie Butler

Bernie Butler, Administrative Coordinator