

CITY OF CODY
PLANNING, ZONING AND ADJUSTMENT BOARD
TUESDAY JANUARY 11, 2022
CITY HALL COUNCIL CHAMBERS @ 12:00 NOON

1. Call meeting to order
2. City Council has reappointed Carson Rowley to a 3-year term on the Planning, Zoning, and Adjustment Board. New Board members are Ian Morrison (3-year term), Andrew Murray (3-year term), and Mathew Moss (1-year term).
3. Roll Call, excused members
4. Pledge of Allegiance
5. Approval of Agenda for the January 11, 2022 meeting.
6. Elect a Chairman and Vice Chairman for the 2022 Planning, Zoning, and Adjustment Board.
7. Approval of Minutes from the December 28, 2021 regular meeting.
8. City Attorney to review meeting protocol with the Board
9. P & Z Board Matters (announcements, comments, etc.)
10. Council Update
11. Staff Items
12. Adjourn

The public is invited to attend all Planning, Zoning and Adjustment Board meetings. If you need special accommodations to participate in the meeting, please call the City office at (307) 527-7511 at least 24 hours in advance of the meeting.

City of Cody
Planning, Zoning, and Adjustment
Board Meeting December 28, 2021

A meeting of the City of Cody Planning, Zoning and Adjustment Board was held in the Council Chambers of City Hall in Cody, Wyoming on Tuesday, December 28, 2021 at 12:02 pm.

Present: Richard Jones; Scott Richard; Sandi Fisher; Cayde O'Brien; Karinthia Herweyer; City Deputy Attorney Sandee Kitchen; City Planner Todd Stowell; Administrative Coordinator Bernie Butler

Absent: Rodney Laib; Carson Rowley; Council Liaison Andy Quick

Richard Jones called the meeting to order at 12:02 pm, followed by the pledge of allegiance.

Sandi Fisher moved to approve the agenda, seconded by Cayde O'Brien. Vote on the motion was unanimous, motion passed.

Scott Richard moved to approve the minutes as amended from the December 14, 2021 meeting, seconded by Karinthia Herweyer. Vote on the motion was unanimous, Motion passed.

Staff reviewed the final plat for the Mountain View 29 15-lot subdivision, located at the corner of Mountain View Drive and 29th Street. The property is zoned R-3 and currently has a single 4-plex in the northeast corner. Lots 1-14 are intended for single-family residences and lot 15 is planned for 18 townhouses, arranged as four 4-plexes and a duplex.

The subdivision ordinance requirements were reviewed with the preliminary plat approval. Staff went over the variances that were granted, and gave a status of the thirteen preliminary plat conditions for approval. There are three other edits on the final plat and construction plans that will need to be updated.

Sandi Fisher made a motion, seconded by Cayde O'Brien, to recommend to City Council the approval of the final plat and construction plans for the Mountain View 29 Subdivision, with conditions 1-13 in the staff report. Vote on the motion was unanimous, motion passed.

P&Z Updates: Sandi Fisher and Richard Jones thanked the Board and City Staff for allowing them to service on the Planning, Zoning, and Adjustment Board. This is their final meeting as their term on the Board is up.

Staff Updates: Todd Stowell thanked Sandi Fisher and Richard Jones for serving on the Board.

Scott Richard made a motion, seconded by Sandi Fisher to adjourn the meeting. Vote on the motion was unanimous. Richard Jones adjourned the meeting at 12:27 pm.

Bernie Butler

Bernie Butler, Administrative Coordinator