

City of Cody City Council

AGENDA

Tuesday, January 18, 2022 – 7:00 p.m. (Pre-Meeting to begin at 6:45 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from January 4, 2022 and Special Work Session Minutes from January 11, 2022.
- b. Approve Vouchers and payroll in the amount of \$1,388,930.16.
- c. Approve an increase for Topsy Taxi rides to \$10.00/per ride for licensed taxi holders effective (retroactively) January 1, 2022.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Consider a request from the Cody Racquetball Club to allow alcohol at the Recreation Center after hours during the Cody Racquetball Classic Tournament to be held February 4th – February 6th .
Staff Reference: Rick Manchester, Parks & Rec Director or
Mike Fink, Recreation & Aquatic Supervisor
Spokesperson: Buck Hall, Cody Racquetball Club
- b. Consider a request from the Cody High School Swim Team to approve sponsoring the 2022 Cody High School Swim Fundraiser for the amount not to exceed \$150.00
Staff Reference: Rick Manchester, Parks & Rec Director or
Mike Fink, Recreation & Aquatic Supervisor
Spokesperson: Emily Swett, Cody High School Swim Coach

- c. Resolution 2022-01
A Resolution Amending the City of Cody Final Budget for Fiscal Year
2021-2022
Staff Reference: Leslie Brumage, Finance Officer

5. Tabled Items

- a. Consider approving the Final Plat of the Musser-Beacon Hill Commercial Subdivision.

6. Matters from Staff Members

7. Matters from Council Members

8. Adjournment

Upcoming Meetings:

January 25, 2022 – Tuesday – Council Leadership Summit – 5:30 p.m
February 1, 2022 – Tuesday - Regular Council Meeting 7:00 p.m.

**City of Cody
Council Proceedings
Tuesday, January 4, 2022**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, **January 4, 2022** at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Andrew Quick, Emily Swett, Heidi Rasmussen and Diane Ballard, City Administrator Barry Cook, and Administrative Services Officer, Cindy Baker

Absent: Council Members Justin Baily, Jerry Fritz and City Attorney Scott Kolpitcke

Mayor Hall called the meeting to order at 7:00 p.m.

Council Member Ballard made a motion seconded by Council Member to Rasmussen approve the Consent Calendar including Regular Minutes from December 21, 2021; approve Vouchers and payroll in the amount of \$540,953.20; approval of the Official Community Appointments for 2020: Municipal Court Judge, Thomas Keegan; Alternate Municipal Court Judge Tim Blatt, Jim Davis and John Housel, Fire Marshall, Sam Wilde; and Fire Chief, Shane Spradlin; appoint Council Member Diane Ballard as Council President and Council Member Justin Baily as Council Vice President for a term ending December 31, 2022, declare the Cody Enterprise as the City's Official publication per §15-1-110, designate First Bank of Wyoming, US Bank, Pinnacle Bank, and Wells Fargo as the official depositories for the City of Cody for the calendar year 2022, and authorize the Mayor to enter into and sign a Professional Services Agreement between the City of Cody and Engineering associates relating to the design for the Cody Auditorium – Fire Suppression Project. Vote was unanimous.

Sign Conflict of Interest disclosure of financial interest in depositories or firms where the City of Cody funds are invested, pursuant to §6-5-118(a) by the Mayor, Council Members, City Administrator and Administrative Services Officer.

Council Member Ballard made a motion seconded by Council Member Swett to approve the Final Plat and Construction Plans for the Mountain View 29 Subdivision, a 15-lot subdivision, subject to conditions of approval. Voting in favor were Council Members Swett, Quick, Ballard and Rasmussen. Mayor Hall abstained from voting due to possible conflict of interest.

Ordinance 2021-08 – Third and Final Reading, as amended on 2nd Reading
An Ordinance to Rezoning Properties in the Bakken Subdivision (including Subdivision of Lot 16) from Medium-High Density Residential (R-3) to Medium-Low Density Residential (R-2). Council Member Rasmussen made a motion Seconded by Council Member Swett to approve Ordinance 2102-08 on Third and Final Reading as amended on 2nd Reading. Voting in favor were Council Members Sweet, Ballard, Rasmussen and Mayor Hall. Opposed was Council Member Quick.

Council Member Quick made a motion seconded by Council Member Ballard to approve Amendment One to the Cooperative Agreement between the Wyoming Department of Transportation and the City of Cody for the Big Horn Avenue Corridor Study and authorize the Mayor to sign all associated documents. Vote was unanimous.

Council Member Ballard made a motion seconded by Council Member Rasmussen to remove the Tabled Item. Council Member Ballard made a motion and seconded by Council Member Quick to retable the item to Consider approving the Final Plat of the Musser-Beacon Hill Commercial Subdivision. Vote was unanimous.

Mayor Hall adjourned the meeting at 7:30 p.m.

Mayor, Matt Hall

Cindy Baker, Administrative Services Officer

City of Cody
Council Proceedings
Tuesday, January 11, 2022

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, January 11, 2022 at 5:30 p.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Emily Swett, Andrew Quick Justin Baily, Jerry Fritz, and Heidi Rasmussen, City Administrator, Barry Cook and Administrative Service Officer, Cindy Baker.

Absent: None

Mayor Hall called the meeting to order at 5:30 p.m.

Brian Walker discussed the possibility of extending the main street downtown parking exemption. Staff was directed how to proceed. No action was taken.

Cindy Baker, Administrative Services Officer, discussed the Topsy Taxi program and the possibility of increasing the fee for the license holders that participate in this program. Staff was directed to present this as an item for consideration at the next regular Council meeting.

At 5:55 p.m. Council Member Ballard made a motion seconded by Council Member Baily to enter into an Executive Session pursuant to W.S. 16-4-405(a)(ix) (to consider or receive other information classified as confidential by law). At 6:38 p.m. Council Member Ballard made a motion seconded by Council Member Quick to exit into an Executive Session. No further discussion or action was taken.

Mayor Hall adjourned the Work Session at 6:39 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

Report Criteria:

Invoice.Detail.Input date = 01/11/2022

Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
AFFEKTIVE SOFTWARE LLC (132642)				
DIGIQUATICS	2382	DIGIQUATICS SOFTWARE	01/03/2022	785.00
DIGIQUATICS	2382	DIGIQUATICS SOFTWARE	01/03/2022	23.60
Total :				808.60
Total AFFEKTIVE SOFTWARE LLC (132642):				808.60
AMERICAN WELDING & GAS, INC. (128592)				
	8252292	CARBON DIOXIDE/CYLINDER RENTAL	12/31/2021	37.83
Total :				37.83
Total AMERICAN WELDING & GAS, INC. (128592):				37.83
ANIXTER INC (130622)				
	4991055-02	3PH; TRAN BASEMENTS	12/30/2021	2,939.54
Total :				2,939.54
Total ANIXTER INC (130622):				2,939.54
BAILEY ENTERPRISES INCORPORATED (130546)				
	5803792	Fuel	01/05/2022	89.04
	5803792	Fuel	01/05/2022	882.23
	5803792	Fuel	01/05/2022	174.27
	5803792	Fuel	01/05/2022	58.09
	5803792	Fuel	01/05/2022	2,410.78
	5803792	Fuel	01/05/2022	174.27
	5803792	Fuel	01/05/2022	87.14
	5803792	Fuel	01/05/2022	59.78
	5803792	Fuel	01/05/2022	295.36
	5803792	Fuel	01/05/2022	256.99
	5803792	Fuel	01/05/2022	109.48
	5803792	Fuel	01/05/2022	34.42
	5803792	Fuel	01/05/2022	194.71
	5803792	Fuel	01/05/2022	91.90
	5803792	Fuel	01/05/2022	12.50
	5803792	Fuel	01/05/2022	115.61
	5803792	Fuel	01/05/2022	25.00
	5803792	Fuel	01/05/2022	982.30
	5803792	Fuel	01/05/2022	73.58
	5803792	Fuel	01/05/2022	90.58
	5803792	Fuel	01/05/2022	540.16
	5803792	Fuel	01/05/2022	16.73
	5803792	Fuel	01/05/2022	4.18
	5803792	Fuel	01/05/2022	8.37
	5803792	Fuel	01/05/2022	12.55
	5803792	Fuel	01/05/2022	4,431.07
	5803792	Fuel	01/05/2022	1,439.97
	5803792	Fuel	01/05/2022	252.83
	5803792	Fuel	01/05/2022	138.57
	5803792	Fuel	01/05/2022	99.91
	5803792	Fuel	01/05/2022	458.16

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	5803792	Fuel	01/05/2022	336.71
	5803792	Fuel	01/05/2022	264.91
	5803792	Fuel	01/05/2022	107.69
	5803792	Fuel	01/05/2022	302.29
	5803792	Fuel	01/05/2022	19.81
	5803792	Fuel	01/05/2022	1,186.23
Total :				15,838.17
Total BAILEY ENTERPRISES INCORPORATED (130546):				15,838.17
BALL, CHAD (131981)				
	14.5260.34	REFUND UTILITY DEPOSIT	12/27/2021	138.77
Total :				138.77
Total BALL, CHAD (131981):				138.77
BLACK HILLS GAS HOLDINGS, LLC (132866)				
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	695.69
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	1,985.51
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	1,589.17
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	2,057.12
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	5,412.66
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	5,412.66
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	865.93
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	247.85
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	707.09
BLACK HILLS ENERGY	010622	UTILITIES - BLACK HILLS ENERGY	01/06/2022	1,005.65
Total :				19,979.33
Total BLACK HILLS GAS HOLDINGS, LLC (132866):				19,979.33
BORDER STATES INDUSTRIES, INC (1420)				
	923464611	1/0 OKONITE CABLE	12/30/2021	10,311.74
Total :				10,311.74
Total BORDER STATES INDUSTRIES, INC (1420):				10,311.74
CLARK, RONALD W (131046)				
TOWN TAXI	1062022	TIPSY TAXI VOUCHERS	01/06/2022	266.00
Total :				266.00
Total CLARK, RONALD W (131046):				266.00
DELACRUZ, MELLISA (132882)				
	14.5080.25	REFUND UTILITY DEPOSIT	01/04/2022	182.76
Total :				182.76
Total DELACRUZ, MELLISA (132882):				182.76
DEWITT, MARCELLE (132877)				
	4.0140.28	REFUND UTILITY DEPOSIT	12/30/2021	86.91

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				86.91
Total DEWITT, MARCELLE (132877):				86.91
DOTY & SONS CONCRETE (3810)				
	68158	MAIN STREET TRASH CONTAINERS	12/21/2021	3,976.00
Total :				3,976.00
Total DOTY & SONS CONCRETE (3810):				3,976.00
DOZIER, MARGE (132874)				
C/O SANDRA RIZK	9.1460.11	REFUND CREDIT BALANCE	01/03/2022	50.64
Total :				50.64
Total DOZIER, MARGE (132874):				50.64
EGAN, JOSEPH (132872)				
	12.0660.34	REFUND CREDIT BALANCE	01/03/2022	127.89
Total :				127.89
Total EGAN, JOSEPH (132872):				127.89
FIRE DISTRICT #2 (131409)				
	BLD-1221-0011	2102 PIONEER AVE	12/31/2021	340.00
Total :				340.00
Total FIRE DISTRICT #2 (131409):				340.00
HARRIS TRUCKING AND CONSTRUCTION CO. (4780)				
	BHWT PAY APP 18	BHWT PAY APP 18	12/31/2021	33,028.97
	BHWT PAY APP 18	BHWT PAY APP 18	12/31/2021	16,268.00
	BHWT RET 18	BHWT RET 18	12/21/1931	3,669.88
	BHWT RET 18	BHWT RET 18	12/21/1931	1,807.56
	WWTF2 PAY APP 22	WWTF2 PAY APP 22	01/04/2022	7,054.57
	WWTF2 PAY APP 22	WWTF2 PAY APP 22	01/04/2022	2,155.56
	WWTF2 PAY APP 22	WWTF2 PAY APP 22	01/04/2022	587.88
	WWTF2 PAY APP 22	WWTF2 PAY APP 22	01/04/2022	9,798.02
	WWTF2 RET 22	WWTF2 RET 22	01/04/2022	371.29
	WWTF2 RET 22	WWTF2 RET 22	01/04/2022	113.45
	WWTF2 RET 22	WWTF2 RET 22	01/04/2022	30.94
	WWTF2 RET 22	WWTF2 RET 22	01/04/2022	515.69
Total :				75,401.81
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				75,401.81
HORDICHOCK, RICK (132879)				
OR HORDICHOCK, LINDA	ELC-0521-0020	REFUND OF OVERPAYMENT ON ELEC SUBDIVIDION DEVELOPMENT	12/27/2021	384.48
Total :				384.48
Total HORDICHOCK, RICK (132879):				384.48

Secondary Name	Invoice	Description	Invoice Date	Total Cost
HOTSY EQUIPMENT OF WYOMING, INC (131010)				
	5415	HOTSY REPAIRS	12/20/2021	534.00
Total :				534.00
Total HOTSY EQUIPMENT OF WYOMING, INC (131010):				534.00
JACKSON, RHONDA (132873)				
C/O BRYCE ROSS	11.1410.17	REFUND CREDIT BALANCE	01/03/2022	83.23
Total :				83.23
Total JACKSON, RHONDA (132873):				83.23
JOHN ANDREW LLC (132867)				
KEELE SANITATION	794443	PORTA POTTI	12/27/2021	168.00
Total :				168.00
Total JOHN ANDREW LLC (132867):				168.00
LINEBERGER, RACHEAL (132875)				
	10.0430.32	REFUND CREDIT BALANCE	01/03/2022	109.58
Total :				109.58
Total LINEBERGER, RACHEAL (132875):				109.58
LONG, TRAVIS (132878)				
	13.0680.45	REFUND UTILITY DEPOSIT	12/23/2021	16.86
Total :				16.86
Total LONG, TRAVIS (132878):				16.86
MOTOROLA SOLUTIONS, INC. (6840)				
	8281281881	MOTOROLA MOBILE RADIOS	11/18/2021	12,257.97
Total :				12,257.97
Total MOTOROLA SOLUTIONS, INC. (6840):				12,257.97
NORCO, INC. (128948)				
	33901063	GAS CYLINDER RENTAL	12/31/2021	29.38
Total :				29.38
Total NORCO, INC. (128948):				29.38
NORTHWEST PIPE (7400)				
	7655689	REPAIR CLAMP	12/29/2021	235.34
	7656386	14" SLEEVE, SADDLE, GLANDS	01/03/2022	342.64
Total :				577.98
Total NORTHWEST PIPE (7400):				577.98

Secondary Name	Invoice	Description	Invoice Date	Total Cost
NOVOZHENINA, YANA (132880)				
	121221	REFUND PAYMENT FOR RETURNED CHECK THAT CLEARED CUSTOMERS ACCOUNT	01/05/2022	4.00
Total :				4.00
Total NOVOZHENINA, YANA (132880):				4.00
PARK COUNTY (7670)				
	7162	LEC CONTRACT - DISPATCH	01/01/2022	223.57
	7162	LEC CONTRACT - DISPATCH	01/01/2022	3,800.53
	7162	LEC CONTRACT - DISPATCH	01/01/2022	670.68
	7162	LEC CONTRACT - DISPATCH	01/01/2022	17,661.27
	7162	LEC CONTRACT - CAPITOL EQUIPMENT	01/01/2022	4,520.00
	7162	LEC CONTRACT - MAINTENANCE	01/01/2022	1,807.46
	7162	LEC CONTRACT - CONSOLE	01/01/2022	39.15
	7162	LEC CONTRACT - CONSOLE	01/01/2022	665.61
	7162	LEC CONTRACT - CONSOLE	01/01/2022	117.46
	7162	LEC CONTRACT - CONSOLE	01/01/2022	3,093.14
	7162	LEC CONTRACT - UTILITIES	01/01/2022	1,232.70
	7162	ADJ FOR INITIAL NETWORK SEGRAGATION CHANGES	01/01/2022	204.52-
	7162	ANTI VIRUS CLIENT CREDIT	01/01/2022	34.79-
Total :				33,592.26
Total PARK COUNTY (7670):				33,592.26
PARK COUNTY ANIMAL SHELTER (5120)				
	10122	ANIMAL SERVICE CONTRACT - JAN 2022	01/01/2022	4,166.67
Total :				4,166.67
Total PARK COUNTY ANIMAL SHELTER (5120):				4,166.67
PARK COUNTY LANDFILL (129053)				
	123121	LANDFILL CHARGES - DEC 2021	12/31/2021	51,278.56
	123121	BULK ITEM REMOVAL FEES - DEC 2021	12/31/2021	110.26
Total :				51,388.82
Total PARK COUNTY LANDFILL (129053):				51,388.82
PARK DISTRICT COURT (132610)				
	1722	GARNISHMENT Civil #29877	01/07/2022	196.97
Total :				196.97
Total PARK DISTRICT COURT (132610):				196.97
REITER CUSTOM HOMES (132856)				
	53.101.12A	REFUND CREDIT BALANCE	01/03/2022	57.22
Total :				57.22
Total REITER CUSTOM HOMES (132856):				57.22
REMOTEC INC (132869)				
	018092	BOMB ROBOT UPGRADE	12/15/2021	79,691.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				79,691.00
Total REMOTEC INC (132869):				79,691.00
SANCHEZ, ROSA (132881)				
	13.4000.64	REFUND UTILITY DEPOSIT	01/06/2022	16.19
Total :				16.19
Total SANCHEZ, ROSA (132881):				16.19
SHOSHONE MUNICIPAL PIPELINE (9130)				
	01012022	SMP WATER PURCHASE - DEC 2021	01/01/2022	110,928.82
Total :				110,928.82
Total SHOSHONE MUNICIPAL PIPELINE (9130):				110,928.82
STERLING, THOMAS W (132871)				
THE GUN SHOP	1126	PARACHUTE FOR CONDUIT	12/30/2021	70.00
Total :				70.00
Total STERLING, THOMAS W (132871):				70.00
STONE, GEORGE (132883)				
OR STONE, SHARLENE	17.3842.11	REFUND PAYMENT MADE IN ERROR TO CITY	01/07/2022	2,005.20
Total :				2,005.20
Total STONE, GEORGE (132883):				2,005.20
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	15695	OUTSOURCE BILLS	12/28/2021	6.46
ADVANCED INFO SYSTEMS	15695	OUTSOURCE BILLS	12/28/2021	39.91
ADVANCED INFO SYSTEMS	15695	OUTSOURCE BILLS	12/28/2021	36.54
ADVANCED INFO SYSTEMS	15695	OUTSOURCE BILLS	12/28/2021	36.29
ADVANCED INFO SYSTEMS	15695	OUTSOURCE BILLS	12/28/2021	45.09
ADVANCED INFO SYSTEMS	15698	OUTSOURCE BILLS	12/29/2021	15.86
ADVANCED INFO SYSTEMS	15698	OUTSOURCE BILLS	12/29/2021	98.03
ADVANCED INFO SYSTEMS	15698	OUTSOURCE BILLS	12/29/2021	89.76
ADVANCED INFO SYSTEMS	15698	OUTSOURCE BILLS	12/29/2021	89.16
ADVANCED INFO SYSTEMS	15698	OUTSOURCE BILLS	12/29/2021	110.79
Total :				567.89
Total SYSTEMS GRAPHICS INC (129162):				567.89
THE OFFICE SHOP INC (7440)				
	189928	COPIER CONTRACT - SHOP	12/27/2021	39.46
	189928	COPIER CONTRACT - SHOP	12/27/2021	39.46
	189928	COPIER CONTRACT - SHOP	12/27/2021	34.82
	189928	COPIER CONTRACT - SHOP	12/27/2021	39.46
	189928	COPIER CONTRACT - SHOP	12/27/2021	39.46
	189928	COPIER CONTRACT - SHOP	12/27/2021	39.46

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				232.12
Total THE OFFICE SHOP INC (7440):				232.12
U S POST OFFICE (10050)				
	013122	ANNUAL PO BOX RENTAL	01/06/2022	342.00
Total :				342.00
Total U S POST OFFICE (10050):				342.00
US POSTMASTER (129112)				
	121521	2 MONTHS POSTAGE FOR UTILITY BILLING	12/15/2021	3,700.00
Total :				3,700.00
Total US POSTMASTER (129112):				3,700.00
WESTERN UNITED ELECTRIC SUPPLY (10605)				
	6050391	PIN INSULATORS, TIE TYPE	12/28/2021	370.98
	6050452	TRANSFORMER TESTER, FIBERGLASS SLICERS	12/28/2021	1,190.16
Total :				1,561.14
Total WESTERN UNITED ELECTRIC SUPPLY (10605):				1,561.14
WYOMING MUNICIPAL POWER AGENCY (10920)				
	12522	POWER PURCHASE - DEC 2021	12/31/2021	342,560.02
	12522	DEMAND PURCHASE - DEC 2021	12/31/2021	355,884.27
Total :				698,444.29
Total WYOMING MUNICIPAL POWER AGENCY (10920):				698,444.29
ZIVARO INC (131755)				
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	28.24
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	282.40
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	9.41
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	28.24
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	56.48
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	37.65
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	367.12
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	47.07
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	28.24
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	28.24
	IC0453203	EVAULT CLOUD DATA STORAGE	12/28/2021	28.25
Total :				941.34
Total ZIVARO INC (131755):				941.34
ZWICKL, ALYSSA (132876)				
	20.0650.44	REFUND UTILITY DEPOSIT	12/27/2021	104.30
Total :				104.30

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total ZWICKL, ALYSSA (132876):				104.30
Grand Totals:				<u>1,132,657.70</u>

Report GL Period Summary

GL Period	Amount
01/22	1,132,657.70
Grand Totals:	<u>1,132,657.70</u>

Vendor number hash: 4334039
 Vendor number hash - split: 13020430
 Total number of invoices: 49
 Total number of transactions: 140

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,132,657.70	.00	1,132,657.70
Grand Totals:	<u>1,132,657.70</u>	<u>.00</u>	<u>1,132,657.70</u>
		Payroll 01/05/22	256,272.46
			<u>1,388,930.16</u>

Report Criteria:

Invoice.Detail.Input date = 01/11/2022
 Invoice.Batch = {NOT LIKE} "1"

MEETING DATE: JANUARY 11, 2022

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: CINDY BAKER

PRESENTED BY: CINDY BAKER

AGENDA ITEM SUMMARY REPORT

Tipsy Taxi Reimbursement

ACTION TO BE TAKEN: Provide Staff with direction on the possibility of increasing the dollar amount paid to License Taxi Holders for the Tippy Taxi Program.

SUMMARY OF INFORMATION: The Tippy Taxi Program was established in 2011 and the fee of \$7.00 per ride was established for the amount to pay the Licensed Taxi Holders that participated in the program. A voucher system was created for tracking the number of rides and submission for payment. The first couple of years the City solicited from Liquor License Holders and other entities to raise funds for this program. In July of 2013 the City adopted an Ordinance with included a portion of the liquor license fees to be allocated to this program, however the rate of pay for the rides did not change. The program continues to provide an average range of 60-90 rides per month depending on the time of year and vouchers paid out has not exceeded the funding allocated in the budget annually.

In reviewing the average mileage per ride this again ranges from $\frac{1}{2}$ to $\frac{3}{4}$ mile, currently no rides exceeding two miles. In polling the licensed holders their normal fee is \$8 or \$9 for an average of \$8.50 Staff is recommending Council consider \$10 per ride be considered to not only cover their normal fee but also an incentive to continue to participate in this valuable program

FISCAL IMPACT Based on current budget allocations and ridership this would not impact the budget negatively

ALTERNATIVES

1. Raise the reimbursement to \$10
2. Raise the reimbursement to another amount
3. Leave the reimbursement amount at the current \$7

AGENDA ITEM SUMMARY REPORT

Alcohol at Rec Center during Racquetball Tournament

ACTION TO BE TAKEN:

Request approval for the City Council to allow Alcohol at the Rec Center after hours during the Cody Racquetball Classic.

SUMMARY OF INFORMATION:

The Cody Racquetball Classic has been a City of Cody Recreation program for the past 5 years.

This year the tournament is set to take place on February 4th, 5th and 6th.

Before becoming a recreation program, the Cody Racquetball Club always hosted the event at the Recreation Center. This event has been going on for close to 20 years.

Again this year, the tournament would like to host an after-hours social in the Racquetball area on February 4th and 5th.

They have hosted the social for the past 2 years and there have not been any incidents, nor did they leave any indication that there had been alcohol there the night before.

They are asking City Council if they could have alcohol at the Recreation Center after the facility is closed to the public.

The alcohol would remain in the hallway by the courts and in the multipurpose room. They would be required to have proper signage stating that the alcohol is not allowed in other parts of the building.

FISCAL IMPACT

None

ALTERNATIVES

1. Approve allowing alcohol after hours at the Recreation Center.
2. Deny the request.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Rick Manchester – Parks, Recreation and Public Facilities Director
Bucky Hall – Cody Racquetball Club bhall@wyoming.com

MEETING DATE: JANUARY 17, 2022
DEPARTMENT: PARKS, RECREATION AND
PUBLIC FACILITIES
PREPARED BY: MIKE FINK
PRESENTED BY: RICK MANCHESTER

AGENDA ITEM SUMMARY REPORT

Request for CHS Swim Team Fundraiser

ACTION TO BE TAKEN:

Request motion to approve the City Council sponsoring the 2022 Cody High School Swim Fundraiser for the amount not to exceed \$150.00.

SUMMARY OF INFORMATION:

In recent years, the City Council has elected not to waive facility fees for local groups. However City Council has sponsored the annual Cody High School graduation party and paid a portion or all of the related fees out of the City Council contingency fund.

A group of local parents, swim coaches, athletes and students are organizing a Valentine's Night Fundraiser, (February 14th, 2022), where parents could bring their children to the Paul Stock Aquatics pools and let their kids enjoy an evening with the High School students and swimmers.

This event would take place from 5:30 PM until 7 PM and would allow parents to enjoy their Valentine's Day evening knowing that their children would be in a safe, fun, enjoyable setting.

CHS would supply the lifeguards, chaperones, food, drink and activities for the event.

The parents would check their children into the event with the CHS Swim Team event organizers, and would stay at the event until they are picked up by their parents.

A City of Cody Aquatics Supervisor will be on site for the entire event.

We have occasional family's that will use the pools in the evenings at that time and around 3 to 5 members who will use the hot tub in the evenings.

The Cody High School Swim Team fundraisers would ask the City Council to use their contingency fund money to help sponsor this event that would be open to school age children from our community.

FISCAL IMPACT

A minimum of one Supervisory staff member will be scheduled to work this event. It is estimated that the direct salary cost to the City will be approximately \$37.50.

The standard exclusive use fee for the Aquatic Center is as follows:

Pool Usage	\$75.00 per hour
Supervisor Pay	\$25.00 per hour

Total \$150.00

ALTERNATIVES

1. Approve sponsoring the CHS Valentine's Day Fundraiser in the amount not to exceed \$150.00
2. Do not sponsor the event, but instead waive the fee.
3. Deny the request.
4. Funding not to exceed a different amount approved by City Council.

ATTACHMENTS

None

AGENDA & SUMMARY REPORT TO:

Rick Manchester, Parks, Recreation & Public Facilities Director
Mike Fink, Recreation and Public Facilities Superintendent
Emily Swett, CHS Girls and Boys Swim Coach

MEETING DATE: JANUARY 18, 2022

DEPARTMENT: FINANCE

PRESENTED BY: LESLIE BRUMAGE

AGENDA ITEM SUMMARY REPORT

Resolution 2022-01 Budget Amendment

ACTION TO BE TAKEN:

Approve the Resolution amending the FY21-22 budget.

SUMMARY OF INFORMATION:

The City of Cody adopted the budget for FY21-22 on June 16, 2021. Per State Statute, budgets may be amended through Resolution by the City Council. This budget amendment request includes carry overs of unexpended previously appropriated funds and adjustments to budgeted revenue and expenses for FY21-22.

Included in this budget amendment are

- American Rescue Plan projects previously approved by Council
- Increases in equipment bid award amounts
- Contracts for the Big Horn Ave study, legal services, and inspection services
- New grant award
- Unanticipated repairs
- New electric line projects
- Increased service and supply costs

FISCAL IMPACT

Total decrease to cash \$293,482

General Fund – decrease to cash \$86,039

Vehicle Replacement Fund – decrease to cash \$8,094

American Rescue Plan Fund – decrease to cash \$176,419

Cody Public Arts Fund – decrease to cash \$200

Solid Waste Fund – decrease to cash \$58

Water Fund – decrease to cash \$58

Wastewater Fund – decrease to cash \$116

Electric Fund – decrease to cash \$22,498

ATTACHMENTS

1. Resolution 2022-01
2. Amendment Details

AGENDA ITEM NO. _____

RESOLUTION 2022-01

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2021-2022

WITNESSETH:

WHEREAS, the final budget for Fiscal Year 2021-2022 was duly adopted by the City of Cody with Ordinance No 2021-03 on June 16, 2021 in accordance with the State of Wyoming Statutes; and

WHEREAS, the City of Cody Council has determined it is appropriate to amend the final budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available to cover such amendments as designated in the requested action.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Cody, Amendment Number 2 is authorized by the City of Cody Council:

	Original Budget	Amendment 1 08/21	Amendment 2 01/22	Amended Budget
REVENUES				
General Fund	\$9,339,025	\$142,438	\$26,727	\$9,508,190
Vehicle Replacement Fund	\$977,046			\$977,046
Amercian Rescue Plan Fund				\$0
Cody Public Arts Fund	\$0			\$0
Specific Purpose Tax Fund	\$180,000	\$2,222		\$182,222
Solid Waste Fund	\$2,413,260			\$2,413,260
Water Fund	\$3,436,074	\$610,472		\$4,046,546
Wastewater Fund	\$1,266,852	\$383,497		\$1,650,349
Electric Fund	\$12,590,231			\$12,590,231
TOTAL REVENUE	\$30,202,488	\$1,138,629	\$26,727	\$31,367,844
EXPENSES				
General Fund	\$10,182,554	\$293,349	\$112,766	\$10,588,669
Vehicle Replacement Fund	\$548,672		\$8,094	\$556,766
Amercian Rescue Plan Fund	\$0		\$176,419	\$176,419
Cody Public Arts Fund	\$150		\$200	\$350
Specific Purpose Tax Fund	\$334,240	\$780,998		\$1,115,238
Solid Waste Fund	\$2,911,186	\$129,483	\$58	\$3,040,727
Water Fund	\$3,954,606	\$973,463	\$58	\$4,928,127
Wastewater Fund	\$1,925,684	\$454,309	\$116	\$2,380,109
Electric Fund	\$12,616,605	\$117,788	\$22,498	\$12,756,891
TOTAL EXPENSES	\$32,473,697	\$2,749,390	\$320,209	\$35,543,296

PASSED, APPROVED AND ADOPTED THE 18TH DAY OF JANUARY 2022

Matt Hall, Mayor

Attest:

Cynthia Baker, Administrative Services Officer

Budget Carry Overs and Amendments
Amendment 2 2022.01

GL Account	Fund	Dept	Type	DR	CR	Comments
34-42-700-593-031	ARPA	City Facilities	Expense	\$ 24,000		Contract with Engineering Associates for the design and construction administration of the Auditorium Fire Suppression system
34-21-075-530-010	ARPA	General Government	Expense	\$ 27,500		Contract with Condrey & Associates for a salary study using ARPA funds - Resolution 2021-14
34-41-075-5xx-xxx	ARPA	Parks	Expense	\$ 56,423		Use of APRA funds for replacing public sector capacity in Parks Maintenance - Resolution 2021-17
34-61-075-5xx-xxx	ARPA	Recreation	Expense	\$ 68,496		Use of APRA funds for replacing public sector capacity at the Recreation Center - Resolution 2021-17
36-21-069-530-026	Cody Public Art	Cody Public Art	Expense	\$ 200		Vinyl banners
55-74-066-552-031	Electric	Electric	Expense	\$ 10,605		Three phase service to new microbrewery at 1732 Sherdian Ave
55-74-700-594-091	Electric	Electric	Expense	\$ 2,548		Bid awarded for the tilt trailer purchase exceeded budgeted amount
55-74-066-552-032	Electric	Electric	Expense	\$ 8,939		New electric service for Campbell duplex project
55-74-003-530-009	Electric	Electric	Expense	\$ 406		Increase in pricing for Kapersky endpoint security software program
New	General	Community Development	Expense	\$ 11,500		Contract with Powell for the services of an electrical inspector
10-21-001-551-003	General	General Government	Expense	\$ 820		Backup check scanner
10-21-001-530-001	General	General Government	Expense	\$ 3,042		Increased single audit cost due to CARES act funding
10-21-010-530-023	General	Governing Body	Expense	\$ 9,920		Contract with River Oaks Communications Corporation for the review and preparation of a new Charter cable franchise agreement
10-xx-003-530-009	General	Multiple	Expense	\$ 5,167		Increase in pricing for Kapersky endpoint security software program
10-41-023-520-006	General	Parks	Expense	\$ 691		Unanticipated replacement of the Lions Park sign
10-31-018-570-xxx	General	Police	Expense	\$ 3,200		Award of the 2021 Bulletproof Vest Partnership grant
10-30-018-470-xxx	General	Police	Revenue		\$ 1,600	Award of the 2021 Bulletproof Vest Partnership grant

Budget Carry Overs and Amendments
Amendment 2 2022.01

GL Account	Fund	Dept	Type	DR	CR	Comments
10-31-003-5xx-xxx	General	Police	Expense	\$ 42,567		New full time Police Technology Specialist position
10-50-047-470-051	General	Public Works	Revenue		\$ 25,127	Bid awarded for the Big Horn Avenue study exceeded budgeted amount
10-52-047-570-051	General	Public Works	Expense	\$ 31,409		Bid awarded for the Big Horn Avenue study exceeded budgeted amount
10-52-001-530-009	General	Public Works	Expense	\$ 4,450		Certified payroll reporting software
52-71-003-530-009	Solid Waste	Solid Waste	Expense	\$ 58		Increase in pricing for Kapersky endpoint security software program
33-71-700-597-050	Vehicle Replacement	Solid Waste	Expense	\$ 4,874		Bid awarded for the pickup with flatbed and snowplow for the Sanitation division exceeded budgeted amount
33-71-700-597-050	Vehicle Replacement	Solid Waste	Expense	\$ 3,220		Bid awarded for the forklift for the Sanitation division exceeded budgeted amount
54-73-003-530-009	Wastewater	Wastewater	Expense	\$ 116		Increase in pricing for Kapersky endpoint security software program
53-72-003-530-009	Water	Water	Expense	\$ 58		Increase in pricing for Kapersky endpoint security software program
				\$ 320,209	\$ 26,727	